

**Fairfax County Park Authority  
Board Meeting  
January 15, 2003**

The Chairman convened the meeting at 7:48 p.m. at Park Authority Headquarters, 12055 Government Center Parkway, Fairfax, Virginia 22035.

**Members Present**

Winifred S. Shapiro, Chairman  
Gilbert S. McCutcheon, Vice Chairman  
Jennifer E. Heinz, Secretary  
Kenneth G. Feng, Treasurer  
Harold Henderson  
Rodney L. Lusk  
Joanne E. Malone  
Gwendolyn L. Minton  
Phillip A. Niedzielski-Eichner  
Harold L. Strickland  
Richard C. Thoesen  
Frank S. Vajda

Guests: Ed Batten, Citizen  
David Stroh, County Attorney  
Kevin Fay, Citizen

**Staff Present**

Michael A. Kane, Director  
Nancy L. Brumit, Administrative Assistant  
  
Cindy Messinger  
Miriam Morrison  
Judy Pedersen  
Lee Stephenson  
Lynn Tadlock  
Tim White  
  
Jan Boothby  
Nick Duray  
Paul Engman  
Peter Furey  
Chris Hoppe  
Steve Lewis  
John Pitts  
Ted Zavora

**AGENDA CHANGES**

Mrs. Shapiro asked if there were any changes to the Agenda. Since there were no changes, Mrs. Shapiro announced that the **Planning and Land Acquisition Committee would meet as the Committee of the Whole. There were no objections from the Park Authority Board.**

**NOTE:** P-2. Targets of Opportunity – Athletic Field Maintenance was presented by Mr. White immediately following the SECOND CLOSED SESSION.

**NOTE:** Prior to the start of the Park Authority Board meeting, Mr. Henderson announced his intention to tender his resignation effective January 31, 2003 or upon the appointment of another Lee District Representative.

**COMMITTEE OF THE WHOLE MEETING  
JANUARY 15, 2003**

**FIRST CLOSED SESSION**

At 6:12 p.m. Mr. McCutcheon **MOVED** the Park Authority Board convene in closed session for

- a. Discussion of the acquisition or disposition of real property for a public purpose, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of this public body in all the magisterial districts pursuant to Virginia Code 2.2 – 3711(A)(3)

The MOTION was **SECONDED** by Mr. Strickland.

X      Update on the FY 2003 Land Acquisition Work Plan for all the Magisterial Districts

Mrs. Shapiro called for the **VOTE**:

Mr. Feng – <b>ABSENT*</b>	Ms. Minton – AYE
Mrs. Heinz – <b>ABSENT*</b>	Mr. Niedzielski-Eichner – <b>ABSENT*</b>
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE
*Had not arrived yet.	

The MOTION was **APPROVED** with Mrs. Heinz, and Messrs. Feng and Niedzielski-Eichner being absent.

Land Acquisition Matters were discussed.

At 7:35 p.m. Mrs. Heinz **MOVED** the Park Authority Board return to the Open Session; **SECONDED** by Mr. Feng.

**Park Authority Board Minutes Approved and Signed on January 29, 2003**

Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

### **CERTIFICATION OF CLOSED SESSION**

Mrs. Heinz **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. McCutcheon.

Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

**ACTIONS FROM CLOSED SESSION**

**NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.**

C-1. Update on the FY 2003 Land Acquisition Work Plan for all the Magisterial Districts

There was no action on this item.

C-2. **DISCUSSED IN SECOND CLOSED SESSION LATER IN THE MEETING.**

C-3. **DISCUSSED IN SECOND CLOSED SESSION LATER IN THE MEETING.**

At 7:36 p.m., Mrs. Shapiro adjourned the Committee of the Whole meeting. **There were no objections from the Park Authority Board.**

Mrs. Shapiro announced that the Park Authority Board would take a 10-minute break. **There were no objections from the Park Authority Board.**

**At 7:48 p.m., Mrs. Shapiro continued with the January 15, 2003 Park Authority Board Meeting Agenda.**

**PRESENTATION / ADMINISTRATIVE ITEMS**

P-1 / ADMIN-1 Approval - Presentation of Resolution Honoring Richard C. Thoesen

Mr. Vajda **MOVED** the Park Authority Board approve the Resolution to Richard C. Thoesen honoring his service on the Park Authority Board; **SECONDED** by Mr. Feng.

**Park Authority Board Minutes Approved and Signed on January 29, 2003**

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

#### **PRESENTATION:**

Mrs. Shapiro read and presented the Resolution to Mr. Thoesen.

On behalf of the Park Authority Board, Mrs. Shapiro wished Rick luck and stated that he would be missed.

Mr. Thoesen thanked the Park Authority Board and staff for their cooperation and hard work. Mr. Thoesen wished the Park Authority well in all its current and future endeavors.

ADMIN-2      Adoption of Minutes - December 11, 2002, Park Authority Board Meeting

Mr. McCutcheon **MOVED** the Park Authority Board accept the minutes of the December 11, 2002 Park Authority Board meeting; **SECONDED** by Mrs. Heinz.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – <b>ABSTAIN*</b>	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

\*Absent from the December 11, 2002 Park Authority Board meeting.

The MOTION was **APPROVED**.

**Park Authority Board Minutes Approved and Signed on January 29, 2003**

**ACTION ITEMS**

- A-1                      Approval to Apply for a Virginia Recreational Trails Fund Grant for Fairfax Cross County Trail Signs

Mrs. Heinz **MOVED** the Park Authority Board approve a grant application in the amount of \$28,000 to the Virginia Recreational Trails Fund Program and a Resolution of Support; **SECONDED** by Mr. Feng.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

- A-2                      Approval to Apply for Institute of Museums and Library Services Grant - Green Spring Gardens

Mr. Vajda **MOVED** the Park Authority Board approve a grant application in the amount of \$87,255 to the Institute of Museum and Library Services to fund a pilot Children's Garden Plot Program to be managed by Green Spring Gardens Park; **SECONDED** by Mrs. Heinz.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

**Park Authority Board Minutes Approved and Signed on January 29, 2003**

A-3                      Approval to Apply for Institute of Museums and Library Services Grant - Frying Pan Park

Ms. Minton **MOVED** the Park Authority Board approve a grant application in the amount of \$38,046 to the Institute of Museum and Library Services to purchase a vehicle for the new “Farm on the Go” program at Frying Pan Park; **SECONDED** by Mr. McCutcheon.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

A-4                      Approval to Apply for a Johanna Favrot Fund Grant for Historic Huntley

Mr. Henderson **MOVED** the Park Authority Board approve a grant application in the amount of \$10,000 to the Johanna Favrot Fund for a cultural landscape report for Historic Huntley; **SECONDED** by Mr. McCutcheon.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

- A-5 Authorization to Notify the Public of Proposed Fee Adjustments and Advertise a Public Comment Meeting

**This item was reviewed by the Park Services Committee on January 8, 2003, and approved for submission to the Park Authority Board.**

Mrs. Heinz **MOVED** the Park Authority Board approve the advertisement of both the proposed fee changes and notification to hold a public comment meeting concerning the proposed fee changes on February 5, 2003; **SECONDED** by Mr. McCutcheon.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

- A-6 Contract Award - West County RECenter

**This item was reviewed by the Planning and Development Committee on January 8, 2003, and approved for submission to the Park Authority Board.**

Mr. Strickland **MOVED** the Park Authority Board approve a contract award to include the Base Bid and Add Alternates 1, 2, 3, 4 and 6 to Zadmer Enterprises, Inc. of Upper Marlboro, Maryland in the amount of \$14,652,000 for the construction of the West County RECenter. In addition, Mr. Strickland also **MOVED** to reserve \$946,460 or six and one half (6.5%) percent of the contract award for contract contingency, \$235,000 or one and six tenths (1.6%) percent of the contract award for administrative costs, and \$1,509,859 for additional project costs.



Contract Award	\$14,652,000
Contract Contingency (6.5%)	\$946,460
Construction Management and Project Management (1.6%)	\$235,000
Additional Project Costs	<u>\$1,509,859</u>
<b>TOTAL COST</b>	<b>\$17,343,319</b>

The MOTION was **SECONDED** by Ms. Malone.

Mr. Strickland thanked the Board Members and staff for their efforts on this project to date. Mr. Strickland feels that this RECenter will be a great addition to the park system.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

A-7

Approval - Project Scope for Willston Multicultural Center Athletic Field Improvements

**This item was approved by the Planning and Development Committee on January 8, 2003, and approved for submission to the Park Authority Board.**

Mr. Vajda **MOVED** the Park Authority Board approve the project scope for athletic field improvements at Willston Multicultural Center; **SECONDED** by Mr. McCutcheon.

The proposed scope includes the following:

Install field irrigation, pump, and controller.	\$35,000
Provide topsoil and regrade the field to improve drainage.	\$8,000
Install sod in regraded and worn turf areas.	\$18,000
Install fencing to keep the ball in play along steep slopes.	<u>\$14,000</u>
Subtotal:	\$75,000
Construction Contingency and Administration Costs	<u>\$12,000</u>
<b>TOTAL:</b>	<b>\$87,000</b>

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

A-8

Funding for Improvements at Ellmore Farm

**This item was reviewed by the Planning and Development Committee on January 8, 2003, and approved for submission to the Park Authority Board.**

Ms. Minton **MOVED** the Park Authority Board approve the funding for improvements at Ellmore Farm; **SECONDED** by Mr. Thoesen.

Ellmore Farm Potential Projects:

<u>Barn</u>	Interior painting	\$25,000
	Carpet replacement	\$15,000
<u>Farm House</u>	Replace boiler	\$6,000
	Drywall/floor replacement first floor rec room	\$4,000

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	Roof replacement	\$20,000
<b>TOTAL</b>		<b>\$70,000</b>

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

A-9

Extension of Open End Contracts for Trail Design Services

**This item was reviewed by the Planning and Development Committee on January 8, 2003, and approved for submission to the Park Authority Board.**

Mrs. Heinz **MOVED** the Park Authority Board approve a one-year extension to the open-end contracts for trail design services resulting in contract completion dates being extended to October 31, 2003; **SECONDED** by Mr. Feng.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

**Park Authority Board Minutes Approved and Signed on January 29, 2003**

- A-10 Approval to Accept the Transfer of Approximately 11.77 Acres of Open Space Identified as Tax Map Parcel #75-3 ((8)) E from the Board of Supervisors

**This item was reviewed by the Planning and Development Committee on January 8, 2003, and approved for submission to the Park Authority Board.**

Mr. Feng **MOVED** the Park Authority Board approve the acceptance of 11.77 acres of property to be transferred from the Board of Supervisors to the Fairfax County Park Authority (FCPA) after the Board of Supervisors completes a land exchange with adjoining property owners, John and Robyn Witschey; **SECONDED** by Mr. Strickland.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The **MOTION** was **APPROVED**.

- A-11 Approval to Accept the Transfer of Approximately 24.17 Acres of Open Space Identified as Tax Map Parcel #25-1 ((1)) 3A from the Board of Supervisors

**This item was reviewed by the Planning and Development Committee on January 8, 2003, and approved for submission to the Park Authority Board.**

Ms. Minton **MOVED** the Park Authority Board approve the acceptance of 24.17 acres of property to be transferred from the Board of Supervisors to the Fairfax County Park Authority; **SECONDED** by Mr. Thoesen.

After Board consideration, Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

## **INFORMATION ITEMS**

I-1                      Completion of the Fairfax County Civil War Sites Inventory

**This item was reviewed by the Resource Management Committee on December 11, 2002, and approved for submission to the Park Authority Board.**

In October 2000, the Fairfax County Park Authority hired a consultant to collect data on Civil War sites in the County and produce an annotated inventory. Principally the Board of Supervisors provided funding for the inventory. The resulting Civil War Sites Inventory (CWSI) has been produced in print and electronic formats. The purpose of the inventory is to assist planning and land use professionals to better manage these culturally significant resources within the countywide development process.

The Public Release Version contains information about the inventory project, a history of the Civil War in Fairfax County and a location map showing general Civil War site locations. It is for public consumption and does not include highly sensitive data found in the Technical Release Version or the electronic database. The Park Authority will transmit the Public Release Version to the Board of Supervisors after Park Authority Board review.

By Park Authority Board action on July 17, 2002, the CWSI Technical Report and electronic database are excluded from the Virginia Freedom of Information Act in order to limit the potential for vandalism and relic hunting. Staff is developing a procedure to allow legitimate Civil War researchers to apply for access to data in the Technical Release Version.

**Park Authority Board Minutes Approved and Signed on January 29, 2003**

## I-2 Modification of Deer Sharpshooting Procedures

**This item was reviewed by the Resource Management Committee on December 11, 2002, and approved for submission to the Park Authority Board**

Ellanor C. Lawrence and Riverbend Parks are both among the sites approved by the Park Authority Board for deer sharpshooting this year. This proposed pilot would test the effectiveness of expanding sharpshooting to limited daylight hours in specific and appropriate locations. The County Wildlife Biologist and park staff, have noted that deer are abundant during the day, but tend to disperse into surrounding neighborhoods at night. The topography and landscape of some of the more remote areas of each park would allow staff to effectively control the perimeter of the sharpshooting area. In addition, sound suppression of the rifles used would eliminate most of the shooting noise. A number of daylight shotgun and bow hunts have been safely conducted on parkland in recent years. The County Wildlife Biologist and park staff recommends this pilot test.

Without objection from the Park Authority Board, Mr. Kane will direct staff to proceed with the pilot test of daylight sharpshooting at Ellanor C. Lawrence and Riverbend Parks. **There were no objections from the Park Authority Board.**

## I-3 2004 Park Bond Referendum Schedule

**This item was reviewed by the Planning and Development Committee on January 8, 2003, and approved for submission to the Park Authority Board.**

The Park Authority has requested, as part of the FY 2004-2008 Capital Improvement Program submission, that the fall 2004 Park Bond Referendum be included for consideration in the amount of \$100 million. This includes \$20 million for land acquisition and \$80 million for park improvements.

For Board Members review, the 2004 Park Bond Referendum Schedule was attached to the item.

**I-4 Project Update - South Run District Park Field House Renovations**

The Park Authority Board approved a project scope for the South Run District Park Field House Renovations on November 13, 2002. The approved scope proposes renovation of the existing field house for multi-purpose court use at an estimated cost of \$1.96 million for completion in September 2004. Staff provided a project update at the January Planning and Development Committee meeting to further support the proposed use with information from the Needs Assessment and to identify scope refinements or potential funding sources to account for a funding shortfall of \$392,760.

Staff is currently negotiating the design contract for this project. The scope of consultant services included in the design does include an initial phase aimed at confirming the feasibility and cost of the approved scope. Staff will also determine the replacement cost of the structure as a check on the advisability of a \$1.96 million renovation.

One option for addressing the funding shortfall would be through bid alternates. Although suggested at the November 6, 2002, committee meeting, structuring the bid documents to provide standard climate control as an alternate to a base bid that includes a minimum climate control system was rejected by the Project Team. It is believed that a minimum climate control system would result in a significant reduction in the use of the proposed court facility. Other proposed uses such as indoor field use or in-line skating would be similarly affected but to a lesser degree given reduced user expectations. Staff will continue to investigate other potential alternates that could reduce the base bid amount to within funds available.

Additional funding could be made available from two other bond projects in the Springfield District. The scope of the Union Mills project has not been approved and has an available balance remaining of \$100,000. The Greentree Village project reallocated \$300,000 to the West County RECenter project. A portion of these funds could be returned subject to approval of the contract award for the RECenter project anticipated in January 2003. If additional funds cannot be identified, it may be necessary to select an option that is within the limitations of available funds.



## CHAIRMAN'S MATTERS

### Board of Supervisors Confirmation of Michael A. Kane as Director of the Fairfax County Park Authority

Mrs. Shapiro reported that during the January 6, 2003 Board of Supervisors meeting, Mr. Kane was confirmed as the Director of the Fairfax County Park Authority. Mrs. Shapiro congratulated Mr. Kane.

### Financial Disclosure Statements

Mrs. Shapiro reminded Board Members that today (January 15<sup>th</sup>) their Financial Disclosure Statements are due at the Clerk to the Board of Supervisors' Office. If Board Members have not already submitted the statements, please see Mrs. Brumit.

### Election of the 2003 Park Authority Board Officers

Mrs. Shapiro requested that the Election of the 2003 Park Authority Board Officers would be held during the February 12, 2003 Park Authority Board meeting. **There were no objections from the Park Authority Board.**

Mrs. Shapiro requested Board Members **not** interested in serving as a 2003 Park Authority Board Officer, but interested in serving as Chairman of the Nominating/Election Committee, to contact her.

## DIRECTOR'S MATTERS

### Lake Accotink Park Manager Recognized for Community Outreach

Mr. Kane announced that on January 9, 2003, Tawny Hammond, Park Manager for Lake Accotink Park, was named the Springfield Times 2002 Citizen of the Year.

Mr. Kane reported that the Times Newspaper has recognized Tawny's role as Manager of Lake Accotink for improving community relations, expanding programs and services at the park, adopting the Crestwood Springfield's sign area to maintain, partnering with the Franconia Substation and other civic groups involved in "Spruce Up Springfield" (a neighborhood clean up/beautification project), and for assisting with the Springfield Days First Puppy Parade.

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As a Springfield Civic Association Member, Tawny was recognized for her involvement in Park Watch, filling in as Treasurer and since October 2002 has fulfilled the role of President. Most recently, Tawny has volunteered with the Crestwood Elementary School's reading mentoring program.

Mr. Kane stated that Tawny is an example for all of her peers by demonstrating exemplary community involvement and outreach, and taking the initiative to meet the spirit and intent of the strategies outlined in the Park Authority Strategic Plan.

#### Northern Virginia Soil and Water Conservation District's Friend of the District Award

Mr. Kane reported that Mike McCaffrey, Assistant Manager of Hidden Pond Nature Center, has been chosen to be honored with the Northern Virginia Soil and Water Conservation District's (NVSWCD) *Friend of the District Award*.

Mr. McCaffrey was selected for his work with the "Envirothon" program and his hands on contributions to raising the public awareness of conservation issues and to improve the environment for the citizens of Fairfax County.

Mr. Kane reported that Mike would be honored at the January 28<sup>th</sup> NVSWCD Board of Director's meeting, which is held in the Park Authority Boardroom. The NVSWCD meeting will start at 9:30 a.m.

#### Grant Award from VDOT for Stratton Woods Park

Mr. Kane reported that at its December meeting, the Commonwealth Transportation Board approved a grant of \$370,000 for roadway and bikeway access to Stratton Woods Park. These funds will help defray some of the cost of required road improvements to Fox Mill Road. The application for these funds was submitted in September 2001.

Mr. Kane stated that this is the first time the Park Authority has received funding from this source. Mr. Kane thanked Shaukat Faheem in the Planning and Development Division for continuing to follow up on the application.

#### 2<sup>nd</sup> Annual Cross County Trail Caucus

Mr. Kane reported that on the Park Authority Board's calendar is the 2<sup>nd</sup> Annual Cross County Trail Caucus, which will be held at Fairfax High School on Monday, January 27, 2003 starting at 7:30 p.m.

**Park Authority Board Minutes Approved and Signed on January 29, 2003**

## **COMMITTEE REPORTS AND SPECIAL ASSIGNMENTS**

### **STANDING COMMITTEES**

#### **Administration and Management Committee**

*Chairman: Mr. Henderson*

*Members: Ms. Malone and Messrs. Feng, Thoesen and Niedzielski-Eichner*

*Staff: Miriam C. Morrison, Division Director for Administration*

Mr. Henderson, Chairman of the Administration and Management Committee, distributed copies of the committee minutes dated October 2, 2002. The next committee meeting would be announced.

#### **Budget Committee**

*Chairman: Gwendolyn Minton*

*Members: Ms. Malone, and Messrs. Feng, Henderson, Lusk and Niedzielski-Eichner*

*Staff: Miriam C. Morrison, Division Director for Administration*

Ms. Minton, Chairman of the Budget Committee, reported that the Budget Committee minutes dated November 13, 2002 would be forthcoming. The next committee meeting would be announced.

#### **Planning and Development Committee**

*Chairman: Mr. Strickland*

*Members: Mrs. Heinz, Ms. Malone, Ms. Minton, and Messrs. Niedzielski-Eichner, McCutcheon, Thoesen, and Vajda*

*Staff: Lynn Tadlock, Division Director for Planning and Development*

Mr. Strickland, Chairman of the Planning and Development Committee, distributed copies of the committee minutes dated December 4, 2002. The next committee meeting is tentatively scheduled for February 5, 2003.

Park Operations Committee

*Chairman: Ms. Malone*

*Members: Mrs. Heinz, and Messrs. Henderson, McCutcheon, Strickland, and Vajda*

*Staff: Tim White, Division Director for Park Operations*

Ms. Malone, Chairman of the Park Operations Committee, distributed copies of the committee minutes dated November 6, 2002. The next committee meeting is tentatively scheduled for February 5, 2003.

Resource Management Committee

*Chairman: Mr. Feng*

*Members: Ms. Malone, and Messrs. Henderson, Lusk, McCutcheon, and Strickland*

*Staff: Lee Stephenson, Division Director for Resource Management*

Mr. Feng, Chairman of the Resource Management Committee, distributed copies of the committee minutes dated December 11, 2002. The next committee meeting would be announced.

Park Services Committee

*Chairman: Mr. McCutcheon*

*Members: Mrs. Heinz, Ms. Minton, Messrs. Henderson and Vajda*

*Staff: Cindy Messinger, Division Director for Park Services*

Mr. McCutcheon, Chairman of the Park Services Committee, distributed copies of the committee minutes dated December 4, 2002. The next committee meeting is tentatively scheduled for February 5, 2003.

**FOR THE RECORD**

Mrs. Heinz requested that the Administration and Management Committee minutes dated October 2, 2002, the Park Operation Committee minutes dated November 6, 2002, the Planning and Development Committee minutes dated December 4, 2002, the Park Services Committee minutes dated December 4, 2002 and the Resource Management Committee minutes dated December 11, 2002, be entered into the record. **IN THE ABSENCE OF AN OBJECTION, SO ORDERED.**

**Park Authority Board Minutes Approved and Signed on January 29, 2003**

## **BOARD MATTERS**

### Park Authority Board Members Comments to Richard C. Thoesen

Mr. McCutcheon stated that Mr. Thoesen has done a great job while serving on the Park Authority Board, and he will be missed.

Mrs. Heinz stated that she appreciates Mr. Thoesen's service and wished him good luck.

Mr. Feng stated that Mr. Thoesen would be missed as a board member.

Mr. Strickland stated that he enjoyed serving with Mr. Thoesen.

Ms. Malone expressed her appreciation of Mr. Thoesen and said her good-byes.

Mr. Henderson stated that it was good to work with Mr. Thoesen and said his good-byes.

Ms. Minton stated that she would miss Mr. Thoesen. Ms. Minton stated that Mr. Thoesen has handled the challenges well.

Mr. Vajda stated that Mr. Thoesen performed his duties in a very professional manner, and he will be missed.

Mr. Niedzielski-Eichner commended Mr. Thoesen for donating his time to the service of Fairfax County citizens.

Mr. Lusk said his good-byes to Mr. Thoesen.

Mr. Thoesen thanked Park Authority Board Members and staff for all their help during his time on the board. Mr. Thoesen added that he would miss everyone at the Park Authority.

### 16<sup>th</sup> Annual Mount Vernon District Town Meeting

Mr. McCutcheon invited Board Members to attend the 16<sup>th</sup> Annual Town Meeting of the Mount Vernon Supervisory District, which will be held on Saturday, January 25, 2003 from 8 a.m. to 1 p.m. at Mount Vernon High School's Little Theater Auditorium, 8515 Old Mount Vernon Road, in Alexandria.

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Among the guest speakers are Board of Supervisors Chairman Katherine K. Hanley; Lee District Supervisor Dana Kauffman, County Executive Anthony H. Griffin and Fairfax County Public Schools Superintendent Daniel Domenech.

#### Chandon Dog Park Dedication Ceremony

Mr. McCutcheon reported that he had attended the dedication ceremony for the Chandon Dog Park on January 4, 2003. Mr. McCutcheon stated that it was an enjoyable event.

#### Road Access into Sully Plantation Meetings

Mr. Strickland commended Messrs. Kane and Stephenson for representing the Park Authority in a meeting with Congressman Wolfe, Supervisor Frey, and the Metropolitan Washington Airport Authority (MWAA) regarding the new entrance for Historic Sully Site. Mr. Strickland reported that improvements on Route 28 would result in the loss of the current entrance to Sully. At the meeting on January 10<sup>th</sup>, Mike and Lee did a great job in presenting the Park Authority's options.

After much deliberation, the Park Authority now has a commitment from the airport representatives that they would not ask for access to their property through Sully. The airport representatives have also agreed to offer the Park Authority a minimum of a 10-year lease on other adjacent MWAA property and to provide a buffer area to screen future airport development from view.

#### Park Authority Board's Committee Day

Ms. Malone stated that she has a problem with the daytime committee meetings that take place on the first Wednesday of each month. Ms. Malone does not feel that all the committees get the exposure that they should have. By the end of the day, many Board Members have left.

On the first Wednesday of the month, the one Planning and Development Committee meeting is tasked with reviewing all the items for upcoming two Park Authority Board meeting agendas. Ms. Malone suggested breaking up the Planning and Development Committee meeting to the first and third Wednesdays of each month, which would split the items, and not require as much committee meeting time.

Mrs. Shapiro stated that she would e-mail Board Members the various suggestions that she has received regarding the first Wednesday of the month committee meetings. After Board Members review the various suggestions, Mrs. Shapiro requested their comments. **There were no objections from the Park Authority Board.**

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Mr. Strickland, Chairman of the Planning and Development Committee (P&D), agreed with Ms. Malone. There are a lot of agenda items on the P&D's agenda that just seem to take time. The time taken is basically Board Members wanting to discuss the items. Mr. Strickland stated that the P&D Committee runs the longest because it has the most items to be discussed. Mr. Strickland stated that he welcomes suggestions.

Mrs. Shapiro added that the Planning and Development Committee used to be two committees.

#### Possible Last Meeting for the Lee District Representative

Mr. Henderson announced that he is composing his letter of resignation and hopes to submit it by Thursday. Mr. Henderson introduced Ed Batten, a proposed Lee District Representative replacement. Mr. Henderson reported that Mr. Batten has agreed to accept Board of Supervisors nomination later in the month.

#### Dedication Ceremony – Chandon Dog Park

Mr. Thoesen thanked Mrs. Shapiro and Messrs. McCutcheon and Vajda for attending the dedication ceremony for the Chandon Dog Park on January 4, 2003.

Mr. Thoesen thanked Park Authority staff for a nice project.

#### Commendation for Chairman of the Park Authority Board

Mr. Thoesen commended Mrs. Shapiro, Chairman of the Park Authority Board, for having done an excellent job as the 2002 Park Authority Board Chairman. Mr. Thoesen stated that he hopes that the Park Authority Board re-elects Mrs. Shapiro for another term as Chairman in 2003.

#### Grant Award from VDOT for Stratton Woods Park

Commenting on the DIRECTOR'S MATTER, Ms. Minton stated that the grant award from VDOT for Stratton Woods Park was great. Mrs. Minton thanked Jan Boothby, Grants Coordinator, and Shauket Faheem, Project Manager, for their work on the Stratton Woods Park grant award.

#### Congratulations to the Recently Appointed Director

Mr. Vajda congratulated Mr. Kane on his confirmation by the Board of Supervisors as Director of the Fairfax County Park Authority.

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Park Authority Board (Daytime Wednesday) Committee Day

Mr. Niedzielski-Eichner reported that his inability to attend the Wednesday Committee daytime meeting has nothing to do with his motivation to be a contributor to the Park Authority Board.

Mr. Niedzielski-Eichner stated that his work is very demanding in the middle of the day, and he just cannot make this kind of time investment. Every time Mr. Niedzielski-Eichner tries (to attend the daytime committee meetings) there is something that stands in the way of his good motivation. Mr. Niedzielski-Eichner stated that he hopes that something can be worked out.

Mr. Niedzielski-Eichner suggested that daytime committee meetings be minimized.

Congratulations to the Recently Appointed Director

Mr. Niedzielski-Eichner congratulated Mr. Kane on his Board of Supervisors confirmation as the Director of the Fairfax County Park Authority.

Park Authority Board (Daytime Wednesday) Committee Day

Mr. Lusk concurred with Mr. Niedzielski-Eichner regarding the daytime committee meetings.

Mr. Lusk stated that it is very difficult for him to attend the daytime committee meetings. Currently, attending committee days has created somewhat of a burden for Mr. Lusk. Mr. Lusk reported that he is a county employee, just as Park Authority staff, and it is difficult to leave your job.

By adding a second (daytime) committee day, Mr. Lusk stated that he would not be able to attend (daytime meetings). Mr. Lusk stated that it is not because he does not want to be in attendance but he needs to be somewhere else during the daytime. Mr. Lusk stated that he is one of the board members who leaves the (daytime) committee meetings early because he has an allotted amount of time to attend committee meetings during the daytime.

Mr. Lusk encouraged the Park Authority Board to consider other options.

John Robinson, Former Executive Director of the Civil Service Commission to Receive the Don Smith Award and Board of Supervisors' Reception Honoring his Retirement

Mr. Henderson announced that John Robinson, Former Executive Director of the Civil Service Commission, will receive the Don Smith Award at the January 27<sup>th</sup> Board of Supervisors meeting.

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Prior to its January 27<sup>th</sup> meeting, the Board of Supervisors is recognizing the retirement of John Robinson at a reception in the Government Center at 8:30 a.m.

## **PRESENTATION**

P-2. Presentation: Targets of Opportunity – Athletic Field Maintenance

Since Mr. White had not arrived from his previous meeting, Mrs. Shapiro stated that this PRESENTATION would immediately follow the SECOND CLOSED SESSION. There were no objections from the Park Authority Board.

## **SECOND CLOSED SESSION**

At 8:27 p.m. Mrs. Heinz **MOVED** the Park Authority Board convene in the second closed session for

- a. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the public body for/in the Springfield Magisterial District pursuant to Virginia Code 2.2- 3711(A)(7)
- b. Discussion of Closed Session Minutes dated December 11, 2002 pursuant to Virginia Code 2.2.3712(H).

The MOTION was **SECONDED** by Mr. McCutcheon.

- X Discussion of Legal Matters in the Springfield District
- X Closed Session Minutes dated December 11, 2002

Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

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Legal Matters and Closed Session Minutes were discussed.

Guest: David Stroh, County Attorney

At 9:35 p.m. Mrs. Heinz **MOVED** the Park Authority Board return to the Open Session;  
**SECONDED** by Mr. Strickland.

Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

#### **CERTIFICATION OF THE SECOND CLOSED SESSION**

Mrs. Heinz **MOVED** the Park Authority Board certify that, to the best of our knowledge, only public business matters lawfully exempted from open meeting requirements under Virginia Code 2.2-3712 and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board; **SECONDED** by Mr. Strickland.

Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

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**ACTIONS FROM THE SECOND CLOSED SESSION**

**NOTE: For consistency in reporting and future research, the Administrative Assistant keeps all items in numerical order as discussed during Closed Session.**

C-1            **DISCUSSED IN FIRST CLOSED SESSION EARLIER IN THE MEETING (COMMITTEE OF THE WHOLE)**

C-2            Discussion of Legal Matters in the Springfield District

Mr. Feng **MOVED** that staff negotiate and prepare a settlement to bring back to the Park Authority Board in the Twin Lakes case as discussed in Closed Session; **SECONDED** by Mr. Strickland.

Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE	Ms. Minton – AYE
Mrs. Heinz – AYE	Mr. Niedzielski-Eichner – AYE
Mr. Henderson – AYE	Mr. Strickland – AYE
Mr. Lusk – AYE	Mr. Thoesen – AYE
Ms. Malone – AYE	Mr. Vajda – AYE
Mr. McCutcheon – AYE	Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

C-3.            Closed Session Minutes dated December 11, 2002.

Mr. McCutcheon **MOVED** the Park Authority Board accept the Closed Session Minutes dated December 11, 2002; **SECONDED** by Mr. Vajda.

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Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE

Ms. Minton – AYE

Mrs. Heinz – AYE

Mr. Niedzielski-Eichner – AYE

Mr. Henderson – AYE

Mr. Strickland – AYE

Mr. Lusk – AYE

Mr. Thoesen – AYE

Ms. Malone – **ABSTAIN**\*

Mr. Vajda – AYE

Mr. McCutcheon – AYE

Mrs. Shapiro – AYE

\*Absent from the December 11, 2003 Park Authority Board meeting.

The MOTION was **APPROVED**.

## **PRESENTATION**

P-2.

Targets of Opportunity – Athletic Field Maintenance

**NOTE:** This item was delayed until after the SECOND CLOSED SESSION because Mr. White had not returned from the meeting where the County Executive was addressing the Athletic Council regarding a potential proposal to charge for the use of athletic fields.

Mr. White distributed copies of the Target of Opportunity: Parks Athletic Field Maintenance: Implement Fees report (undated).

Mr. White summarized Mr. Griffin's comments to the Athletic Council earlier in the evening. Mr. White reported that items discussed were the county's budget, the real estate assessments, and looking for ways to address the budget problems. For some county service, the choice is to either eliminate or reduce services or charge user fees for their continuation.

Mr. White reported on the Targets of Opportunities – Mowing and Athletic Fields. In budget terms, the Park Authority is looking at how it does business and is the Park Authority doing mowing and athletic fields as efficiently as it can?

Mr. White stated that the mowing is off the table but athletic field alternatives are still being considered. What Mr. White distributed earlier was the Park Authority's response to the basic target of opportunity.

Mr. White stated that the primary goal was to reduce the financial support that the General Fund gives to the Athletic Field Program. The park fields are well maintained and the school fields receive minimal maintenance. There is also a concern that the initiation of fees when there is a disparity between school and park fields is problematic.

Mr. White reviewed the current level of funding for what the Park Authority spends on its fields and the school fields, and what the Department of Community and Recreation Services spends on school fields. The total combined funding is \$3,380,000.

Mr. White reviewed the Park Authority FY 2004 Budget Addendum request for park fields, school fields and reinstatement of FY03 Fund 303 Reduction for a total of \$855,960.

Mr. White reviewed the proposed funding increase for school fields. Mr. White stated that the school fields could not be maintained like the park fields because the school fields do not have the types of park athletic field policies that protect the fields. The total request is \$1,051,320.

Mr. White reviewed the entire cost summary for park and school fields, the FY 2004 Addendum, and the Proposed Increase in Fairfax County Public School Maintenance.

Breakdown	Park Fields	School Fields	Total
Current Allocation	\$2,200,000	\$1,180,000	\$3,380,000
FY 2004 Addendum	446,593	409,367	855,960
Proposed Increase In FCPS Maintenance		1,051,320	1,051,320
<b>TOTAL</b>	<b>\$2,646,593</b>	<b>\$2,640,687</b>	<b>\$5,287,280</b>

Mr. White reviewed the Financial Impact.

Proposed Program Costs	\$5,287,280
Current Program Costs	<u>3,380,000</u>
Proposed Cost Increase	1,907,280
 Projected Revenue (estimate)	 \$3,300,000
 Proposed Program Cost	 \$5,287,280
Projected Revenue (estimate)	<u>3,300,000</u>
Net Proposed Program Costs	\$1,987,280
 Current Program Costs	 \$3,380,000
Net Proposed Program Costs	<u>1,987,280</u>
<b>Savings to the County</b>	<b>\$1,392,720</b>

In summary, Mr. White reported that Mr. Griffin will meet his goals, and the athletic groups are going to benefit by increased maintenance on all the fields. Mr. White stated that fees are inevitable because Fairfax County is the only jurisdiction that does not charge fees for athletic fields.

Mr. White stated that this is not a Revenue Fund (170) Program, but a partial cost recovery program. The fees would cover 62.5% of the program cost. In reality, for every 62.5 cents that the fees raise, the program receives \$1.00 of General Fund support. This also addresses the issue of “walk-on” use by the general public

Mr. White stated that the fees would be placed in the County’s General Fund. The fees would not come directly to the Park Authority. The Park Authority receives funding through the budget, which would be increased to \$5,287,280.

Mr. White discussed groups that have put money into the Park Authority’s fields in the past; however, maintenance needs to be done every year. The Adopt-A-Field program was established to coordinate the efforts between the Park Authority maintenance and the athletic groups who were doing work on the fields, and to ensure that maintenance was being done that needed to be done on



the fields. Mr. White stated that the Adopt-A-Field Program requires a certain standard of maintenance, whether the Park Authority does it or the athletic groups do it, and the next year the maintenance has to be done again.

Mr. White summarized that this proposal would place the Park Authority as the County's groundskeeper, moves the Park Authority very strongly into the school fields, and opens a lot of doors between the Park Authority and the schools. This gives the Park Authority an opportunity to focus an opportunity to focus efforts on communities and schools where the County needs to improve the fields. There is money included with this budget to improve or renovate up to seven school fields a year. Mr. White views this as a very positive action.

## ADJOURNMENT

At 10:03 p.m. Mrs. Heinz **MOVED** that the Park Authority Board meeting be adjourned; **SECONDED** by Mr. McCutcheon.

Mrs. Shapiro called for the **VOTE**:

Mr. Feng – AYE  
Mrs. Heinz – AYE  
Mr. Henderson – AYE  
Mr. Lusk – AYE  
Ms. Malone – AYE  
Mr. McCutcheon – AYE

Ms. Minton – AYE  
Mr. Niedzielski-Eichner – AYE  
Mr. Strickland – AYE  
Mr. Thoesen – AYE  
Mr. Vajda – AYE  
Mrs. Shapiro – AYE

The MOTION was **APPROVED**.

Minutes Approved at Meeting  
on January 29, 2003

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Michael A. Kane, Director

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Jennifer E. Heinz  
Secretary

Park Authority Board Minutes prepared by

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**Park Authority Board Minutes Approved and Signed on January 29, 2003**

Nancy L. Brumit, Administrative Assistant